



DEVELOPMENT PLANNING & FINANCING GROUP, INC.

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***PANTHER TRACE II
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Regular Meeting***

***Monday
April 27, 2020
6:30 p.m.***

***Location:
Conducted Via Electronic Teleconference***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Panther Trace II Community Development District

DPFG Management & Consulting, LLC
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

Board of Supervisors
**Panther Trace II Community
Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Panther Trace II Community Development District was scheduled for **Monday, April 27, 2020 at 6:30 p.m.** at the **Panther Trace II Clubhouse, 11518 Newgate Crest Drive, Riverview, Florida.**

Due to current issues related to COVID-19, the Florida Governor released Executive Order 20-69 which allows governmental public meetings and required quorums to be completed via telephone conference. In respect of current social distancing recommendations, this meeting will be conducted via telephone in order to protect the health and safety of the public. Both members of the board and the public may join this meeting via Zoom as follows:

Zoom meeting link: <https://zoom.us/j/93347461786>

Meeting ID: 933 4746 1786

The advanced copy of the agenda for the meeting is attached along with associated documentation. Any additional support material will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Raymond J. Lotito
District Manager

cc: Attorney, Straley Robin Vericker
Engineer, Stantec
Clubhouse Manager
District Files

**Panther Trace II Community Development
District**

Board of Supervisors Meeting

Monday, April 27th at 6:30 PM

via Zoom

All:

We welcome you to join us for the Board of Supervisors Meeting to be held on Monday, April 27th at 6:30 PM. This meeting will be held via **Zoom**, an online platform that allows us to hold necessary Board meetings without having to leave the safety of your home. With Zoom you have two options for joining the meeting; telephone or computer, and it will all be audio based, meaning no video recording. Please follow the instructions below for either telephone or computer attendance. If you have any questions in regard to the agenda, please email them to raymond.lotito@dpfg.com before the meeting so that they can be answered accordingly. We request that all participants mute their microphones. Thank you for your patience in these trying times and we look forward to hearing from you.

Join Zoom Meeting by Computer

<https://zoom.us/j/93347461786>

Meeting ID: 933 4746 1786

Join Zoom Meeting by Phone

Dial by your location – Follow the Prompts – Meeting ID – **933 4746 1786** – **Hit # when it requests a participant ID**

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+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

District: **PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, April 27, 2020

Time: 6:30 PM

Location: Via Electronic Teleconference

Agenda

I. Roll Call

Pledge of Allegiance

II. Audience Comments (*Comments on agenda items - limited to three minutes*)

III. Landscape and Pond Maintenance

A. LMP Maintenance Report

*To be
Distributed*

B. Remson Aquatics Pond Maintenance Report

*To be
Distributed*

IV. Administrative Matters – Consent Agenda

A. Consideration and Approval of Minutes of the February 24, 2020 Meeting

Exhibit 1

B. Acceptance of the Unaudited March 2020 Financials

Exhibit 2

V. Administrative Matters

A. Consideration and Approval of Batting Cages Use Policy

Exhibit 3

B. Consideration and Approval of Email Contact Forms for Residents and Vendors

Exhibit 4

V. Administrative Matters (continued)

C. Ratification of Florida Playstructures and Water Features Inc. Contract for Splash Pad Cannons and Water Ring Repair - \$1,500.00 Exhibit 5

D. Ratification of Irrigation Repairs Exhibit 6

- LMP Invoice No. 151384 – Four Spray Heads - \$94.61
- LMP Invoice No. 151385 – Spray Heads and Rotor - \$168.82
- LMP Invoice No. 151387 – Spray Head - \$27.37

E. Consideration and Adoption of **Resolution 2020-01**, Setting General Elections for November 2020 Exhibit 7

VI. Business Matters

A. Old Business

1. Consideration and Approval of LMP Proposal No. 64069 for Sod Replacement - \$2,280.00 Exhibit 8

B. New Business

1. Consideration and Approval of Florida Playstructures Removal and Replacement of Playground Equipment (Net Climber) Proposal - \$4,555.00 Exhibit 9

VI. Business Matters (continued)

- | | |
|--|----------------|
| 2. Consideration of Conservation Cutback Services Proposals
(<i>Summary table attached</i>) | Exhibit 10 |
| ➤ Newberry Grove Loop | |
| • LMP Proposal No. 65377 - \$6,050.00 | Exhibit
11A |
| • Steadfast Environmental Proposal No. 83 - \$4,884.00 | Exhibit
11B |
| ➤ Gilmerton Mist Lane | |
| • LMP Proposal No. 65376 - \$3,918.75 | Exhibit
12A |
| • Steadfast Environmental Proposal No. 84 - \$2,779.00 | Exhibit
12B |

VII. Staff Reports

A. District Manager

B. District Counsel

C. District Engineer

D. Amenity Manager March & April 2020 Operations Report	Exhibit 13
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➤ State Wildlife Trappers Correspondence on Activity and Rates	Exhibit 14
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VIII. Audience Comments *(limited to three minutes)*

IX. Supervisors Requests

X. Adjournment

Dial-In Number can be provided upon request to the District Office at least 1 week prior to the scheduled CDD Board meetings.

EXHIBIT 1

1 **MINUTES OF MEETING**

2 **PANTHER TRACE II**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Panther Trace II Community
5 Development District was held on Monday, February 24, 2020 at 6:30 p.m. at Panther Trace II
6 Clubhouse, 11518 Newgate Crest Drive, Riverview, Florida 33579.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Lotito called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Jeff Spiess	Board Supervisor, Chairman
11	David Steppy	Board Supervisor, Vice Chairman
12	Scott Ward	Board Supervisor, Assistant Secretary
13	R. Clinton Miner	Board Supervisor, Assistant Secretary
14	Pamela Wood	Board Supervisor, Assistant Secretary

15 Also present were:

16	Ray Lotito	District Manager, DPGF Management & Consulting, LLC.
17	Kristen Schalter <i>(via phone)</i>	District Counsel, Straley Robin Vericker
18	Tonja Stewart <i>(via phone,</i>	District Engineer, Stantec
19	<i>joined in progress)</i>	
20	Paul Gomez	LMP Irrigation

21 *The following is a summary of the discussions and actions taken at the February 24, 2020 Panther Trace*
22 *II CDD Board of Supervisors Regular Meeting.*

23 **Pledge of Allegiance**

24 The Pledge of Allegiance was recited.

25 **SECOND ORDER OF BUSINESS – Audience Comments**

26 A resident asked about representation from subdivisions on the Board. The resident additionally
27 asked about liability with regards to batting cage facilities and coaching. Discussion ensued.

28 **THIRD ORDER OF BUSINESS – Landscape and Pond Maintenance**

29 A. LMP Maintenance Report

30 ➤ Exhibit 1: LMP Master Schedule

31 B. Remson Aquatics Pond Maintenance Report

32 **FOURTH ORDER OF BUSINESS – Administrative Matters – Consent Agenda**

33 A. Exhibit 2: Consideration and Approval of Minutes of the January 27, 2020 Meeting

34 B. Exhibit 3: Acceptance of the Unaudited January 2020 Financials

35 On a MOTION by Mr. Miner, SECONDED by Mr. Ward, WITH ALL IN FAVOR, the Board approved
36 Items A and B of the Consent Agenda for the Panther Trace II Community Development District.

FIFTH ORDER OF BUSINESS – Business Matters

A. Old Business

1. Exhibit 4: Consideration of LMP Proposal to Provide and Install 2,400 ft² of Sod Around Batting Cages – Estimate No. 64069 - \$3,000.00

This item was tabled, pending corrected pricing in accordance to the contract.

B. New Business

1. Exhibit 5: Consideration of LMP Proposal for Annual Changeout – Estimate No. 64534 - \$1,600.00

On a MOTION by Mr. Spiess, SECONDED by Mr. Steppy, WITH ALL IN FAVOR, the Board approved the LMP Proposal for Annual Changeout – Estimate No. 64534, in the amount of \$1,600.00, for the Panther Trace II Community Development District.

2. Exhibit 6: Consideration of Rep Richard LLC Proposal for the purchase of ADA Pool Chair Covers

➤ Scout Lift Cover - \$703.00

➤ Heavy Duty - \$1,019.90

On a MOTION by Mr. Spiess, SECONDED by Mr. Miner, WITH ALL IN FAVOR, the Board approved the Purchase of Rep Richard LLC ADA Pool Chair Covers – Scout Lift Cover Proposal, in the amount of \$703.00, for the Panther Trace II Community Development District.

3. Exhibit 7: Consideration of Site Masters Proposal – Grading and Restoration at New Batting Cage - \$3,800.00

Ms. Schalter recommended consulting with the District Engineer for grading and restoration, in order to avoid potentially destabilizing structures. Ms. Stewart stated that Stantec would be able to provide surveying services prior to the certification process and advised that the District's landscape maintenance vendor would be more knowledgeable about site-specific graphing. This item was tabled, pending a site visit from Ms. Stewart.

SIXTH ORDER OF BUSINESS – Staff Reports

A. District Manager

There being none, next item followed.

B. District Counsel

The Board noted that the hog trapping contract was for three months, and directed to continue the contract on a month-by-month basis.

- Exhibit 8: Consideration of Batting Cages Policy

Ms. Schalter stated that she had only received input from Mr. Miner regarding the batting cages policy, and requested that the Board discuss any revisions to be made to the policy, to be adopted by resolution in the March meeting. Discussion ensued.

The Board advised to amend Guideline 13's exception to be subject to general approval by the Board, and Guideline 17's to speakers not being disruptive to others' use and enjoyment of the area.

C. District Engineer

There being none, next item followed.

D. Exhibit 9: Amenity Manager Operations Report

➤ Exhibit 10: Consideration of Collins Elementary School Request for Sponsorship

On a MOTION by Mr. Ward, SECONDED by Mr. Miner, WITH ALL IN FAVOR, the Board approved the Collins Elementary School Request for Sponsorship, in the amount of \$50.00, for the Panther Trace II Community Development District.

➤ Exhibit 11: Consideration of Girls With Confidence Summer Camps

On a MOTION by Mr. Spiess, SECONDED by Ms. Wood, with Ms. Wood, Mr. Ward, Mr. Steppy, and Mr. Miner voting "AYE", and Mr. Spiess abstaining, the Board approved the Girls With Confidence Summer Camps, for the Panther Trace II Community Development District.

SEVENTH ORDER OF BUSINESS – Audience Comments (*limited to three minutes*)

A resident gave a comment about growth inside a pond in the community. Discussion ensued.

A resident stated concerns about the condition of the non-CDD-owned side of the property by the North entranceway, and suggested that the District purchase the area.

EIGHTH ORDER OF BUSINESS – Supervisors Requests

Mr. Steppy informed the Board that an individual had been injured in the batting cage by accident.

Mr. Miner suggested the addition of benches to the batting cage, requested expanded community outreach and input particularly in regards to the email list, and recommended that ongoing cyclical contracts be reviewed for price. The Board advised the District Manager to compile a list of contract term lengths.

Mr. Ward noted some potential changes to the sunset clause for pool closures, and made a comment about turf for batting cages.

NINTH ORDER OF BUSINESS – Adjournment

Mr. Lotito asked for final questions, comments, or corrections before requesting a motion to adjourn the meeting. There being none, Ms. Wood made a motion to adjourn the meeting.

On a MOTION by Ms. Wood, SECONDED by Mr. Ward, WITH ALL IN FAVOR, the Board adjourned the meeting for the Panther Trace II Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

107 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
108 meeting held on _____.

109

110

Signature

Signature

111

Printed Name

Printed Name

112 **Title:** ☐ **Secretary** ☐ **Assistant Secretary**

Title: ☐ **Chairman** ☐ **Vice Chairman**

EXHIBIT 2

Panther Trace II Community Development District

Financial Statements
(Unaudited)

March 31, 2020

Panther Trace II CDD
Balance Sheet
March 31, 2020

	GENERAL FUND	SERIES 2014 DEBT SERVICE	TOTAL
1 <u>ASSETS:</u>			
2			
3 CASH - OPERATING ACCOUNT	\$ 35,764	\$ -	\$ 35,764
4 PETTY CASH	100	-	100
6 CASH - DEBIT CARD	1,570	-	1,570
7			
8 INVESTMENTS:			
9 MONEY MARKET ACCOUNT	1,199,987	-	1,199,987
10 REVENUE TRUST	-	938,472	938,472
12 RESERVE CASH TRUST	-	327,553	327,553
13 REDEMPTION - PREPAYMENT TRUST	-	31	31
16 ASSESSMENTS RECEIVABLE (TAX ROLL)	15,246	19,299	34,545
17 DUE FROM GF	-	-	-
18 PREPAID EXPENSES	-	-	-
19 DEPOSITS	2,162	-	2,162
20 TOTAL ASSETS	\$ 1,254,829	\$ 1,285,355	\$ 2,540,185
21			
22			
23 <u>LIABILITIES:</u>			
24			
25 ACCOUNTS PAYABLE	\$ 6,672	\$ -	\$ 6,672
27 DUE TO DEVELOPER	17,959	-	17,959
28 DEFERRED REVENUE (TAX ROLL)	15,246	19,299	34,545
30 DUE TO OTHER FUNDS	-	-	-
32			
33 <u>FUND BALANCE:</u>			
34			
35 NONSPENDABLE:			
36 PREPAID AND DEPOSITS	2,332	-	2,332
37 ASSIGNED:			
38 THREE MONTH OPERATING RESERVE	210,878	-	210,878
39 FY16 RESERVE FOR R&R	22,613	-	22,613
40 FY17 RESERVE FOR R&R	40,900	-	40,900
41 FY18 RESERVE FOR R&R	41,200	-	41,200
42 FY19 RESERVE FOR R&R	41,500	-	41,500
43 RESTRICTED FOR:			
44 DEBT SERVICE	-	1,266,056	1,266,056
46 UNASSIGNED:	855,529	-	855,529
47			
48 TOTAL LIABILITIES & FUND BALANCE	\$ 1,254,829	\$ 1,285,355	\$ 2,540,185

GASB 34 government wide financial statements are available in the annual independent audit of the District. The audit is available on the website and upon request.

Panther Trace II CDD
General Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
the Period from October 1, 2019 to March 31, 2020

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
1 REVENUES				
2 ASSESSMENTS - ON ROLL (BUDGETED NET)	\$ 907,430	\$ 816,687	\$ 892,387 (a)	\$ 75,700
3 INTEREST REVENUE	300	150	3,958	3,808
4 RENTAL REVENUE	3,000	1,500	1,820	320
5 MISCELLANEOUS REVENUE (ACCESS KEYS & OTHER)	-	-	230	230
6 FUND BALANCE FORWARD (RESERVE CONTRIBUTIONS)	100,000	-	-	-
7 DISCOUNT	-	-	-	-
8 TOTAL REVENUES	1,010,730	818,337	898,396	80,059
10 EXPENDITURES				
11 BOARD OF SUPERVISORS PAYROLL	12,000	6,000	4,800	1,200
12 PAYROLL TAXES	918	459	489	(30)
13 PAYROLL SERVICES FEE	650	325	245	80
14 TRAVEL PER DIEM	250	125	333	(208)
15 MANAGEMENT CONSULTING SERVICES	48,000	24,000	24,000	-
16 OFFICE SUPPLIES	500	250	242	8
17 BANK FEES	200	100	-	100
18 MASS MAILING	2,000	500	500	-
19 AUDITING	3,250	-	-	-
20 REGULATORY AND PERMIT FEES	175	175	175	-
21 LEGAL ADVERTISEMENTS	1,000	500	-	500
22 ENGINEERING SERVICES	6,000	3,000	430	2,571
23 LEGAL SERVICES	20,000	10,000	6,514	3,486
24 WEBSITE ADMINISTRATION	2,265	2,151	3,393	(1,242)
25 TOTAL ADMINISTRATIVE	97,208	47,585	41,121	6,464
INSURANCE				
27 INSURANCE (LIABILITY, PROPERTY & CASUALTY; BOND)	17,675	17,675	16,779	896
29 TOTAL INSURANCE	17,675	17,675	16,779	896
DEBT SERVICE ADMINISTRATION				
31 DISSEMINATION AGENT - BONDS	2,000	-	-	-
33 ARBITRAGE REBATE	650	650	650	-
34 TRUSTEE FEES	5,592	5,592	5,592	-
35 TOTAL DEBT SERVICE ADMINISTRATION	8,242	6,242	6,242	-
SECURITY:				
37 SECURITY SYSTEM - (ENVERA CONTRACT)	6,168	4,626	4,626	-
39 SECURITY MONITORING - (EMG)	440	220	268	(48)
40 SECURITY PATROL - (CBM)	34,200	17,100	8,643	8,457
41 SECURITY SYSTEM - MAINTENANCE & IMP.	1,200	600	101	499
42 TOTAL SECURITY	42,008	22,546	13,639	8,907
PHYSICAL ENVIRONMENT EXPENSES:				
44 ELECTRICITY	171,150	85,575	70,908	14,667
46 STREETLIGHTING LEASE	25,000	12,500	11,141	1,359
47 WATER	15,000	7,500	5,268	2,232
48 SOLID WASTE DISPOSAL	1,750	875	1,131	(256)
49 PET WASTE REMOVAL	7,020	3,510	2,817	693
50 PEST CONTROL	420	210	217	(7)
51 COMMUNICATIONS (TEL, INTERNET, TECH, ETC)	2,376	1,188	1,115	73
52 FACILITY MAINTENANCE	3,000	1,500	-	1,500
53 WATERWAY MANAGEMENT PROGRAM - CONTRACT	19,020	9,510	9,510	-
54 WATERWAY MANAGEMENT PROGRAM - OTHER	2,000	1,000	-	1,000
55 ENTRY & WALLS MAINTENANCE	1,200	600	-	600
56 LANDSCAPE MAINTENANCE - CONTRACT	220,212	110,106	110,102	4
57 LANDSCAPE MAINTENANCE - OTHER	47,740	23,870	35,396	(11,526)
58 IRRIGATION MAINTENANCE	3,600	1,800	4,830	(3,030)
59 IRRIGATION COMPLIANCE REPORTING	2,700	1,350	1,125	225
60 DECORATIVE LIGHTS & MAINTENANCE	7,500	7,500	1,700	5,800
61 SIGNAGE REPAIRS	1,200	600	-	600
62 FIELD MISCELLANEOUS	2,500	1,250	7,235	(5,985)
63 TOTAL PHYSICAL ENVIRONMENT	533,388	270,444	262,494	7,950

Panther Trace II CDD
General Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
the Period from October 1, 2019 to March 31, 2020

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
65 CLUBHOUSE & AMENITY ADMINISTRATION:				
66 AMENITY MANAGEMENT	46,000	23,000	20,863	2,137
67 AMENITY MANAGEMENT (CELL PHONE & REIMB EXPENSES)	600	300	300	-
68 FICA TAXES AMENITY EMPLOYEE - EMPLOYER PORTION	3,519	1,760	1,904	(145)
69 AMENITY MANAGEMENT PAYROLL SERVICE FEE	1,300	650	392	258
70 AMENITY MAINTENANCE & IMPROVEMENTS	1,500	750	-	750
71 CLUBHOUSE FACILITY MAINTENANCE - CLEANING	4,500	2,250	2,060	190
72 CLUBHOUSE FACILITY MAINTENANCE - OTHER	12,000	6,000	5,552	448
73 POOL MAINTENANCE	23,900	11,950	9,600	2,350
74 POOL PERMITS	425	-	-	-
75 POOL MAINTENANCE & MONITORING	9,500	4,750	1,783	2,967
76 CLUBHOUSE MISCELLANEOUS SUPPLIES	3,000	1,500	664	836
77 SPECIAL EVENTS	10,000	5,000	1,470	3,530
78 PLAYGROUND MAINTENANCE	3,000	1,500	75	1,425
79 CAPITAL OUTLAY	151,165	75,583	29,400	46,183
80 TOTAL	270,409	134,992	74,064	60,928
81				
82				
83 BUDGETED INCREASE FUND BALANCE - CAPITAL RES.	41,800	-	-	-
84				
85				
86 TOTAL EXPENDITURES	1,010,730	499,484	414,338	85,146
87				
88 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	318,853	484,057	165,204
89				
90 NET CHANGE IN FUND BALANCE	-	318,853	484,057	165,204
91				
92 FUND BALANCE - BEGINNING	680,653	680,653	730,895	730,895
93 DECREASE IN FUND BALANCE	-	-	-	-
94 INCREASE IN FUND BALANCE	41,800	-	-	-
95				
96 FUND BALANCE - ENDING	\$ 680,653	\$ 999,506	\$ 1,214,952	\$ 896,099

a) Assessment budget reported at net and actual collections reported at net.

Renewal & Replacement (Reserve)			
	FY 2016	\$	145,600
	FY 2017	\$	40,900
	FY 2018	\$	41,200
	FY 2019	\$	41,500
	Total	\$	269,200
	FY17 Pool Finish Per Reserve Study	\$	(100,000)
	FY17 Well Pumps per Reserve Study	\$	(10,080)
	FY 2018 Pool Filter Grid Replacement	\$	(2,901)
	FY 2019 Pool Table Furniture	\$	(3,735)
	FY 2019 Pool Pump	\$	(6,271)
	Total Reserve Balance After FY18 Reserve Component Exp.	\$	146,213

Panther Trace II CDD
DS Fund - Series 2014
Statement of Revenue, Expenditures and Changes in Fund Balance
the Period from October 1, 2019 to March 31, 2020

	FY 2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
1 REVENUE				
2 ASSESSMENTS - ON ROLL (GROSS)	\$ 870,858	\$ 736,746	\$ 798,333 (a)	\$ 61,587
3 INTEREST--INVESTMENT	-	-	4,920	4,920
4 DISCOUNT ASSESSMENTS	(34,834)	-	-	-
5 FUND BALANCE FORWARD	-	-	-	-
6 MISCELLANEOUSE INCOME	-	-	-	-
7 TOTAL REVENUE	836,023	736,746	803,252	66,506
9 EXPENDITURES				
10 COUNTY ASSESSMENT COLL FEES	17,417	-	-	-
11 INTEREST EXPENSE				
12 11/1/2019	-	-	182,768	(182,768)
13 5/1/2020	182,768	-	-	-
14 11/1/2020	177,308	-	-	-
15 PRINCIPAL RETIREMENT				
16 5/1/2020	455,000	-	-	-
17 TOTAL EXPENDITURES	832,493	-	182,768	(182,768)
18				
19 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	3,530	736,746	620,484	(116,262)
20				
21				
22 OTHER SOURCES AND USES				
23 DEBT PROCEEDS	-	-	-	-
24 TRANSFER - IN	-	-	-	-
25 TRANSFER - OUT	-	-	-	-
26 TOTAL OTHER SOURCES AND USES	-	-	-	-
27				
28 NET CHANGE IN FUND BALANCE	3,530	736,746	620,484	(116,262)
29				
30 FUND BALANCE - BEGINNING	-	-	645,572	645,572
31				
32 FUND BALANCE - ENDING	\$ 3,530	\$ 736,746	\$ 1,266,056	\$ 529,310

**Panther Trace II CDD
Cash Reconciliation
March 31, 2020**

		<i>Bank United</i>
		<i>(Operating Acct)</i>
		<hr/>
Balance Per Bank Statement	\$	42,729.55
Add: In Transit Transfers/Deposits		-
Less: Outstanding Checks		(6,965.46)
		<hr/>
<i>Adjusted Bank Balance</i>	\$	35,764.09
		<hr/> <hr/>
Beginning Bank Balance Per Books	\$	35,481.61
Add: Cash Receipts		100,708.58
Less: Cash Disbursements		(100,426.10)
		<hr/>
<i>Balance Per Books</i>	\$	35,764.09
		<hr/> <hr/>

**Panther Trace II CDD
Cash Register - FY2020**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
						48,953.39
10/01/2019	9092	ZEBRA CLEANING TEAM, INC.	Pool Maint - September		1,600.00	47,353.39
10/02/2019	9092	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,000.00	43,353.39
10/04/2019	9093	Aurora Civil Engineering, Inc.	Professional Svcs through 8/31/19		3,095.83	40,257.56
10/04/2019	687967DD	Innovative Employer Solutions	9/16-10/13 - P/R		1,521.15	38,736.41
10/04/2019	687968DD	DAVID STEPPY	BOS Mtg 9/23/19		184.70	38,551.71
10/04/2019	ACH1100419	Innovative Employer Solutions	9/16-10/13 - P/R & BOS Mtg. 9/23		494.94	38,056.77
10/04/2019	8	JEFFREY A. SPIESS	BOS Mtg 9/23/19		184.70	37,872.07
10/04/2019	687966DD	Rowland C. Miner	BOS Mtg 9/23/19		184.70	37,687.37
10/04/2019	687969DD	SCOTT WARD	BOS Mtg 9/23/19		184.70	37,502.67
10/07/2019	9094	CBM SERVICES GROUP	9/23-9/29 - Security Guard		276.75	37,225.92
10/07/2019	9095	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Sept		225.00	37,000.92
10/07/2019	9096	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Oct		18,350.33	18,650.59
10/07/2019	9097	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Oct		325.00	18,325.59
10/09/2019		Bank United	Funds Transfer - MMK-OP	50,000.00		68,325.59
10/09/2019	1779	EGIS INSURANCE & RISK ADVISORS	Insurance FY 2020		16,534.00	51,791.59
10/10/2019	ACH1101019	TECO	8/15-9/19 - 12821 Balm Riverview Road Well		161.70	51,629.89
10/11/2019	ACH1101119	TECO	8/16-9/17 - 12451 Evington Point Dr Pump		218.91	51,410.98
10/11/2019	ACH1101119.2	TECO	Summary Bill - September		2,023.06	49,387.92
10/15/2019	9098	CBM SERVICES GROUP	9/30-10/6 - Security Guard		276.75	49,111.17
10/15/2019	9099	REMSON AQUATICS	Lake & Pond Maint - Oct		1,585.00	47,526.17
10/16/2019	ACH1101619	BOCC	8/20-9/19 - 11518 Newgate Crest Dr		798.31	46,727.86
10/18/2019	62306DD	Innovative Employer Solutions	9/30-10/13 - P/R		1,571.15	45,156.71
10/18/2019	ACH1101819	Innovative Employer Solutions	9/30-10/13 - P/R		372.54	44,784.17
10/18/2019	1778	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2020		175.00	44,609.17
10/18/2019	1780	Floods Environmental	Clear/cut back 15' of conservation buffer		2,040.00	42,569.17
10/19/2019	ACH1101919	TECO	Summary Bill - September		13,644.42	28,924.75
10/23/2019	9100	Aurora Civil Engineering, Inc.	Professional Svcs through 9/30/19		232.50	28,692.25
10/23/2019	9101	CBM SERVICES GROUP	10/7-10/13 - Security Guard		310.50	28,381.75
10/23/2019	9102	DPFG MANAGEMENT & CONSULTING, LLC	ADA Compliance		500.00	27,881.75
10/23/2019	9103	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Irrigation Inspection Repairs		1,338.69	26,543.06
10/23/2019	9104	ZEBRA CLEANING TEAM, INC.	Pool Maint - October		1,600.00	24,943.06
10/25/2019	9105	HOME TEAM PEST DEFENSE	Pest Control - Qt. 4		108.70	24,834.36
10/25/2019	ACH1102519	FRONTIER COMMUNICATIONS	10/01-10/31 - Internet/Phone		186.09	24,648.27
10/28/2019	9106	STRALEY ROBIN VERICKER	Legal Svcs thru 10/15/19		2,565.00	22,083.27
10/31/2019		Bank United	Interest	4.12		22,087.39
				50,004.12	76,870.12	22,087.39
11/01/2019	9107	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,000.00	18,087.39
11/01/2019	695599DD	Innovative Employer Solutions	10/14-10/27 - P/R		1,521.15	16,566.24
11/01/2019	ACH1110119	Innovative Employer Solutions	10/14-10/27 - P/R		372.54	16,193.70
11/05/2019	9108	J & A Lawn Services, LLC	Christmas Lights - Deposit		850.00	15,343.70
11/05/2019	9109	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Irrigation Inspection Repairs 10/17		340.00	15,003.70
11/06/2019	ACH110619	REPUBLIC SERVICES	11/1-11/30 - Solid Waste		127.83	14,875.87
11/06/2019	ACH110619.1	TECO	9/17-10/15 - Electricity		130.39	14,745.48
11/06/2019	ACH110619	FLORIDA DEPARTMENT OF REVENUE	3rd Qtr. Sales Tax 2019		176.58	14,568.90
11/07/2019	1781	ANNA RAMIREZ	Mileage & towing reimbursement		311.38	14,257.52
11/07/2019		BANK UNITED	Funds Transfer	50,000.00		64,257.52
11/08/2019	697972DD	DAVID STEPPY	BOS Mtg 10/28		184.70	64,072.82
11/08/2019	ACH110819	Innovative Employer Solutions	BOS Mtg. 10/28		171.40	63,901.42
11/08/2019	9	JEFFREY A. SPIESS	BOS Mtg 10/28		184.70	63,716.72
11/08/2019	697971DD	Rowland C. Miner	BOS Mtg 10/28		184.70	63,532.02
11/08/2019	697973DD	SCOTT WARD	BOS Mtg 10/28		184.70	63,347.32
11/11/2019	ACH1111119	TECO	9/18-10/15 - Electricity		222.94	63,124.38
11/11/2019	ACH111119.2	TECO	9/17-10/15 - Streetlights		2,022.59	61,101.79
11/11/2019		Panther Trace II Clubhouse	Rentals	1,205.00		62,306.79
11/11/2019	1782	Jackson Construction & Design Inc.	Battling Cages 1st Draw		6,000.00	56,306.79
11/13/2019	1783	Panther Trace II CDD C/O U S Bank	Tax Collection Distribution c/o US Bank		14,884.72	41,422.07
11/13/2019		BANK UNITED	Funds Transfer	50,000.00		91,422.07
11/14/2019	9110	CBM SERVICES GROUP	10/14-11/3 - Security Guard		1,056.38	90,365.69
11/14/2019	9111	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Oct		225.00	90,140.69
11/14/2019	9112	JAYMAN ENTERPRISES, LLC	9/1-9/30 - Pet Waste Removal		650.00	89,490.69
11/14/2019	9113	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Nov		18,350.33	71,140.36
11/14/2019	9114	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Nov		325.00	70,815.36
11/14/2019	1784	US BANK	Trustee Fees DS 2014		5,592.01	65,223.35
11/15/2019	ACH111519	BOCC	9/19-10/21 - Water		862.83	64,360.52
11/15/2019	700050DD	Innovative Employer Solutions	10/28-11/10 - P/R		1,571.14	62,789.38
11/15/2019	ACH111519	Innovative Employer Solutions	10/28-11/10 - P/R		372.56	62,416.82
11/19/2019	ACH111919	TECO	Summary Bill - October		13,954.38	48,462.44
11/19/2019	9115	CBM SERVICES GROUP	11/4-11/10 - Security Guard		290.25	48,172.19
11/19/2019	9116	HOME TEAM PEST DEFENSE	Pest Control - Qt. 1		108.70	48,063.49
11/19/2019	9117	ZEBRA CLEANING TEAM, INC.	Pool Maint - November		1,600.00	46,463.49
11/25/2019	ACH112519	FRONTIER COMMUNICATIONS	11/1-11/30 - Internet/Phone		186.38	46,277.11
11/26/2019	9118	CBM SERVICES GROUP	11/11-11/17 - Security Guard		263.25	46,013.86
11/26/2019	9119	J & A Lawn Services, LLC	Install of ceiling fan, Install of fire alarm battery, Christmas Lights - Final		1,075.00	44,938.86
11/26/2019	9120	REP RICHARD LLC	ADA Chair repair		444.00	44,494.86
11/29/2019	703790DD	Innovative Employer Solutions	11/11-11/24 - P/R		1,521.16	42,973.70
11/29/2019	703791DD	DAVID STEPPY	BOS Mtg 11/19		184.70	42,789.00
11/29/2019	ACH112919	Innovative Employer Solutions	11/11-11/24 - P/R & BOS Mtg. 11/19		525.52	42,263.48
11/29/2019	10	JEFFREY A. SPIESS	BOS Mtg 11/19		184.70	42,078.78
11/29/2019	703793DD	Pamela S. Wood	BOS Mtg 11/19		184.70	41,894.08
11/29/2019	703789DD	Rowland C. Miner	BOS Mtg 11/19		184.70	41,709.38
11/29/2019	703792DD	SCOTT WARD	BOS Mtg 11/19		184.70	41,524.68

**Panther Trace II CDD
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Date	Num	Name	Memo	Receipts	Disbursements	Balance
11/30/2019		BANK UNITED	Interest	4.85		41,529.53
				101,209.85	81,767.71	41,529.53
12/02/2019	9121	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - December		4,000.00	37,529.53
12/04/2019	1785	ANNA RAMIREZ	Reimbursement for Event Supplies & Mileage		127.42	37,402.11
12/04/2019	1786	JAYMAN ENTERPRISES, LLC	Replace missing & damaged bolts in playground (Rcvd 12/4/19)		150.00	37,252.11
12/07/2019	ACH120719	REPUBLIC SERVICES	12/1-12/31 - Solid Waste		133.78	37,118.33
12/09/2019	ACH120919	TECO	10/16-11/14 - 12821 Balm Riverview Road Well		94.66	37,023.67
12/10/2019	ACH121019.1	TECO	10/17-11/15 - 12451 Evington Point Dr Pump		393.61	36,630.06
12/10/2019	ACH121019.2	TECO	10/16-11/13 - Streetlights PH 2		2,023.10	34,606.96
12/13/2019	07395DD	Innovative Employer Solutions	11/25-12/8 - P/R		1,571.15	33,035.81
12/13/2019	ACH121319	Innovative Employer Solutions	11/25-12/8 - P/R		372.54	32,663.27
12/16/2019		Bank United	Funds Transfer	83,000.00		115,663.27
12/16/2019	1788	Panther Trace II CDD C/O U S Bank	Tax Collection Distribution c/o US Bank		51,389.33	64,273.94
12/17/2019	ACH121719	BOCC	10/21-11/18 - 11518 Newgate Crest Dr		903.62	63,370.32
12/17/2019	1787	CBM SERVICES GROUP	8/12-12/1 - Security Guard		1,643.63	61,726.69
12/17/2019	WIRE121719	Jackson Construction & Design Inc.	Battling Cages Slab Draw		11,985.00	49,741.69
12/19/2019	ACH121919	TECO	Summary Bill - November		13,748.19	35,993.50
12/20/2019	9122	ADVANCED ENERGY SOLUTIONS	Replaced GFI at clubhouse		148.40	35,845.10
12/20/2019	9123	ENVERA	1/1/20-3/31/20 - CCTV Monitoring		1,542.00	34,303.10
12/20/2019	9124	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Nov		225.00	34,078.10
12/20/2019	9125	Innersync	ADA Website Compliance, ADA Website Compliance PDF Overages		2,892.88	31,185.22
12/20/2019	9126	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Dec & Irrigation Repairs		20,416.63	10,768.59
12/20/2019	9127	LLS TAX SOLUTIONS, INC	Arbitrage Series 2014		650.00	10,118.59
12/20/2019	9128	REMSON AQUATICS	Lake & Pond Maint - Nov		1,585.00	8,533.59
12/20/2019	9129	STRALEY ROBIN VERICKER	Legal Svcs thru 11/15/19		2,025.00	6,508.59
12/20/2019	9130	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Dec		325.00	6,183.59
12/20/2019		State of Florida	Overpayment of ReEmployment Tax	31.80		6,215.39
12/23/2019		Bank United	Funds Transfer	50,000.00		56,215.39
12/23/2019	WIRE122319	Jackson Construction & Design Inc.	Completed Fence Draw		6,985.00	49,230.39
12/26/2019	ACH122619	FRONTIER COMMUNICATIONS	12/1-12/31 - Internet/Phone		170.56	49,059.83
12/27/2019	712030DD	Innovative Employer Solutions	12/9-12/22 - P/R		1,521.14	47,538.69
12/27/2019	712031DD	DAVID STEPPY	BOS Mtg. 12/16		184.70	47,353.99
12/27/2019	ACH122719	Innovative Employer Solutions	11/11-11/24 - P/R & BOS Mtg. 11/19		525.56	46,828.43
12/27/2019	11	JEFFREY A. SPIESS	BOS Mtg. 12/16		184.70	46,643.73
12/27/2019	712033DD	Pamela S. Wood	BOS Mtg. 12/16		184.70	46,459.03
12/27/2019	712029DD	Rowland C. Miner	BOS Mtg. 12/16		184.70	46,274.33
12/27/2019	712032DD	SCOTT WARD	BOS Mtg. 12/16		184.70	46,089.63
12/31/2019		Bank United	Interest	6.14		46,095.77
				133,037.94	128,471.70	46,095.77
01/01/2020	9131	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - January		4,000.00	42,095.77
01/02/2020		Bank United	Funds Transfer	701,194.93		743,290.70
01/02/2020		Panther Trace II	Rentals	652.00		743,942.70
01/03/2020	1789	Panther Trace II CDD C/O U S Bank	Tax Collection Distribution c/o US Bank		701,194.93	42,747.77
01/03/2020	WIRE010320	Jackson Construction & Design Inc.	Final Draw & Change order for well pointing		4,155.00	38,592.77
01/07/2020	9132	Alert 360	12/1/19-2/29/20 - Monitoring		100.35	38,492.42
01/07/2020	9133	ANNA RAMIREZ	Reimbursement for LBS Hauling ans Svc		115.00	38,377.42
01/07/2020	9134	CBM SERVICES GROUP	12/2-12/29 - Security Guard		1,218.38	37,159.04
01/07/2020	9135	CLEAN SWEEP SUPPLY CO	Supplies		164.00	36,995.04
01/07/2020	9136	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Jan, Winter Annuals rotation install		19,950.33	17,044.71
01/07/2020	9137	REPUBLIC SERVICES	1/1-1/31 - Solid Waste		133.78	16,910.93
01/07/2020	9138	STRALEY ROBIN VERICKER	Legal Svcs thru 12/15/19		1,150.00	15,760.93
01/07/2020	9139	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Jan		325.00	15,435.93
01/07/2020	9140	ZEBRA CLEANING TEAM, INC.	Pool Maint - December		1,600.00	13,835.93
01/07/2020	ACH012120	TECO	Summary Bill - December		13,668.02	167.91
01/07/2020	01072020ACH	REPUBLIC SERVICES	Solid Waste		133.78	34.13
01/08/2020	ACH010820	TECO	11/15-12/16 - 12821 Balm Riverview Road Well		252.24	-218.11
01/09/2020		Bank United	Funds Transfer	50,000.00		49,781.89
01/09/2020	ACH010920.1	TECO	11/16-12/17 - 12451 Evington Point Dr Pump		230.53	49,551.36
01/09/2020	ACH010920.2	TECO	11/14-12/13 - Streetlights PH 2		1,911.45	47,639.91
01/10/2020	715653DD	Innovative Employer Solutions	12/23-1/5 - P/R		1,573.07	46,066.84
01/10/2020	ACH011020	Innovative Employer Solutions	12/23-1/5 - P/R		473.43	45,593.41
01/14/2020	9141	ANNA RAMIREZ	Mileage Reimbursement - December		45.82	45,547.59
01/14/2020	9142	CBM SERVICES GROUP	12/30-1/05 - Security Guard		340.88	45,206.71
01/14/2020	9143	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Dec		225.00	44,981.71
01/14/2020	9144	J & A Lawn Services, LLC	Playground bench repair		75.00	44,906.71
01/14/2020	9145	JAYMAN ENTERPRISES, LLC	Pet Waste Removal - December		1,300.00	43,606.71
01/14/2020	9146	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Irrigation Inspection Repairs		52.64	43,554.07
01/14/2020	9147	REMSON AQUATICS	Lake & Pond Maint - Nov/Jan		3,170.00	40,384.07
01/17/2020	ACH011720	BOCC	11/18-12/19 - 11518 Newgate Crest Dr		881.08	39,502.99
01/17/2020	9148	CBM SERVICES GROUP	1/06-1/12 - Security Guard		195.75	39,307.24
01/17/2020	9149	JAYMAN ENTERPRISES, LLC	Install filter in drinking fountain, 9/1-9/30 - Pet Waste Removal (Rcvd 1/14/20)		625.00	38,682.24
01/20/2020	ACH01202019	FLORIDA DEPARTMENT OF REVENUE	4th Qtr 2019 Sales Tax		60.31	38,621.93
01/23/2020	1791	Green Thumb Unlimited	Trim Palms		4,356.00	34,265.93
01/23/2020	1792	VANGUARD CLEANING SYSTEMS OF TAMPA	2 Additional day of service		100.00	34,165.93
01/23/2020	1793	STRALEY ROBIN VERICKER	Legal Svcs thru 1/15/20		930.00	33,235.93
01/23/2020	1794	ZEBRA CLEANING TEAM, INC.	Pool Maint - January		1,600.00	31,635.93
01/23/2020	1795	CBM SERVICES GROUP	1/13 - 1/19/2020 Security Guard		364.50	31,271.43
01/24/2020		Bank United	Funds Transfer		800.00	30,471.43
01/24/2020	12DD	Innovative Employer Solutions	1/6-1/19 - P/R		1,523.07	28,948.36
01/24/2020	72682ACH	Innovative Employer Solutions	1/6-1/19 - P/R		473.44	28,474.92
01/27/2020	ACH012720	FRONTIER COMMUNICATIONS	1/1-1/31 - Internet/Phone		182.35	28,292.57
01/31/2020		Bank United	Interest	4.03		28,296.60

**Panther Trace II CDD
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Date	Num	Name	Memo	Receipts	Disbursements	Balance
				751,850.96	769,650.13	28,296.60
02/06/2020	1796	CBM SERVICES GROUP	1/20 - 1/27/2020 Security Guard		351.00	27,945.60
02/06/2020	1797	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - February		4,000.00	23,945.60
02/06/2020	1798	EGIS INSURANCE & RISK ADVISORS	Insurance Package - Add batting Cages		245.00	23,700.60
02/06/2020	1799	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Jan		225.00	23,475.60
02/06/2020	1800	Riptide Pressure Washing, LLC	Pressure Washing		1,906.64	21,568.96
02/07/2020	72887DD	Innovative Employer Solutions	1/20/20 - 2/2/20 - P/R		1,573.07	19,995.89
02/07/2020	72887DD	DAVID STEPPY	BOS Mtg. 1/27		184.70	19,811.19
02/07/2020	13	JEFFREY A. SPIESS	BOS Mtg. 1/27		184.70	19,626.49
02/07/2020	72887ACH	Innovative Employer Solutions	1/20 - 2/2- P/R & BOS Mtg. 1/2020		668.43	18,958.06
02/07/2020	72887DD	Pamela S. Wood	BOS Mtg. 1/27		184.70	18,773.36
02/07/2020	72887DD	Rowland C. Miner	BOS Mtg. 1/20		184.70	18,588.66
02/07/2020	72887DD	SCOTT WARD	BOS Mtg. 1/27		184.70	18,403.96
02/11/2020	ACH 021120	BOCC	12/19 - 1/23 11518 Newgate Crest Dr		953.60	17,450.36
02/12/2020	ACH 021220	TECO	12/17 - 1/16 - 12821 Balm Riverview Road Well		209.56	17,240.80
02/13/2020	ACH 021320	TECO	12/14 - 1/16 - Streetlights PH 2		2,011.98	15,228.82
02/13/2020	ACH 021320	TECO	12/18/19 - 1/18/20- 12451 Evington Point Dr Pump		201.44	15,027.38
02/18/2020		Panther Trace II Clubhouse	yogo class	44.25		15,071.63
02/19/2020	1801	ANNA RAMIREZ	Mileage Reimbursement - January		47.98	15,023.65
02/19/2020	1802	CBM SERVICES GROUP	1/27-2/16 - Security Guard		992.25	14,031.40
02/19/2020	1803	FLORIDA FIRE SERVICE, INC	Fire Extinguisher Maint		296.50	13,734.90
02/19/2020	1804	J & A Lawn Services, LLC	Replace Outdoor Shower Handles		300.00	13,434.90
02/19/2020	1805	JERRY RICHARDSON	Monthly Hog Removal - Jan-Feb		4,935.00	8,499.90
02/19/2020		Bank United	Funds Transfer to MMK	25,000.00		33,499.90
02/19/2020		Bank United	Funds Transfer to MMK	15,000.00		48,499.90
02/19/2020	1806	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Feb, Annual Mulch Installation		44,150.33	4,349.57
02/19/2020	1807	REMSON AQUATICS	Lake & Pond Maint - Feb		1,585.00	2,764.57
02/19/2020	1808	ZEBRA CLEANING TEAM, INC.	Pool Maint - February		1,600.00	1,164.57
02/21/2020		Bank United	Funds Transfer to MMK	50,000.00		51,164.57
02/21/2020	73294 DD	Innovative Employer Solutions	2/3 - 2/16 P/R		1,523.07	49,641.50
02/21/2020	73294ACH	Innovative Employer Solutions	2/3 - 2/16 - P/R		473.45	49,168.05
02/24/2020	ACH 022420	TECO	Summary Bill - January		13,495.38	35,672.67
02/24/2020	ACH 022420	FRONTIER COMMUNICATIONS	2/1 - 2/29 - Internet/Phone		193.70	35,478.97
02/29/2020		Bank United	Interest	2.64		35,481.61
				90,044.25	82,861.88	35,481.61
03/04/2020	1809	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - March		4,000.00	31,481.61
03/06/2020	732495DD	Innovative Employer Solutions	2/17 - 3/1 P/R		1,817.33	29,664.28
03/06/2020	732494DD	Rowland C. Miner	BOS Mtg. 2/24		184.70	29,479.58
03/06/2020	14	JEFFREY A. SPIESS	BOS Mtg. 2/24		184.70	29,294.88
03/06/2020	732496DD	DAVID STEPPY	BOS Mtg. 2/24		184.70	29,110.18
03/06/2020	732497DD	SCOTT WARD	BOS Mtg. 2/24		184.70	28,925.48
03/06/2020	732498DD	Pamela S. Wood	BOS Mtg. 2/24		184.70	28,740.78
03/06/2020	73558ACH	Innovative Employer Solutions	2/17 - 3/20 - P/R & BOS Mtg. 2/24		610.91	28,129.87
03/08/2020	00820ACH	REPUBLIC SERVICES	4/1 - 4/30 - Solid Waste		154.04	27,975.83
03/09/2020	1810	CBM SERVICES GROUP	2/17-3/1 - Security Guard		874.13	27,101.70
03/09/2020	1811	FLORIDA PATIO FURNITURE, INC	Chaise Lounges		1,267.00	25,834.70
03/09/2020	1812	GHS ENVIRONMENTAL, LLC	Monthly Meter Readings - Feb		225.00	25,609.70
03/09/2020	1813	HOME TEAM PEST DEFENSE	Pest Control - Qt. 2		108.70	25,501.00
03/09/2020	1814	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Landscape Maintenance - Mar, Irrigation Repairs		18,809.33	6,691.67
03/09/2020	1815	MHD COMMUNICATIONS	Change gate schedule		101.25	6,590.42
03/09/2020	1816	Poop 911	10 Waste stations		433.33	6,157.09
03/09/2020	1817	REP RICHARD LLC	ADA Chair repair		703.00	5,454.09
03/09/2020	1818	REPUBLIC SERVICES	Solid Waste		154.04	5,300.05
03/09/2020	1820	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - Feb-March		650.00	4,650.05
03/09/2020	1821	REMSON AQUATICS	Lake & Pond Maint - March		1,585.00	3,065.05
03/11/2020	ACH 031120	TECO	01/17 - 02/14 - 12821 Balm Riverview Road Well		219.88	2,845.17
03/12/2020		Panther Trace II Clubhouse	CH Rental, Access Card	504.00		3,349.17
03/12/2020	ACH 031220	TECO	1/17 - 02/14 - Streetlights PH 2		2,017.36	1,331.81
03/12/2020	ACH 031220	TECO	01/19 - 02/17 12451 Evington Point Dr Pump		200.71	1,131.10
03/16/2020	1822	Alert 360	3/1 5/31 - Monitoring		100.35	1,030.75
03/16/2020		Bank United	Funds Transfer fm MMK	25,000.00		26,030.75
03/16/2020	1823	ENVERA	4/1- -6/30- CCTV Monitoring		1,542.00	24,488.75
03/16/2020	1824	STANTEC CONSULTING SERVICES	Engineering Svcs thru 2/21		429.50	24,059.25
03/16/2020	1825	CBM SERVICES GROUP	3/2 - 3/8 Security Guard		546.75	23,512.50
03/16/2020	1826	FLORIDA PLAYSTRUCTURES & WATER FEAT	Removed and re-anchor two water cannons on splash pad		1,500.00	22,012.50
03/16/2020	1827	JAYMAN ENTERPRISES, LLC	repair clubhouse faucet womens toilet and door stop		125.00	21,887.50
03/18/2020	ACH 3182020	BOCC	1/23 - 2/21 11518 Newgate Crest Dr		795.82	21,091.68
03/18/2020		Bank United	Funds Transfer fm MMK	25,000.00		46,091.68
03/18/2020	1828	Panther Trace II CDD C/O U S Bank	Tax Collection Distribution c/o US Bank		37,617.19	8,474.49
03/24/2020		Bank United	Funds Transfer fm MMK	50,000.00		58,474.49
03/19/2020	03192020ACH	TECO	Summary Bill - February		13,588.78	44,885.71
03/20/2020	736220DD	Innovative Employer Solutions	3/2 - 3/15 P/R		1,523.07	43,362.64
03/20/2020	73837ACH	Innovative Employer Solutions	3/2 - 3/15 P/R		370.62	42,992.02
03/24/2020	1829	Collins Elementary School PTA	PTA Donation		500.00	42,492.02
03/25/2020	ACH 3/25/20	FRONTIER COMMUNICATIONS	3/1 - 3/31- Internet/Phone		195.80	42,296.22
03/27/2020	1830	CBM SERVICES GROUP	3/9-3/22 - Security Guard		833.63	41,462.59
03/27/2020	1831	CLEAN SWEEP SUPPLY CO	Supplies		177.40	41,285.19
03/27/2020	1832	JERRY RICHARDSON	Monthly Hog Removal - March		2,300.00	38,985.19
03/27/2020	1834	REPUBLIC SERVICES	4/1 - 4/30 - Solid Waste		5.95	38,979.24
03/27/2020	1835	STRALEY ROBIN VERICKER	Legal Svcs thru 3/15/20		1,344.45	37,634.79
03/27/2020	1836	ZEBRA CLEANING TEAM, INC.	Tank Weight for Chlorine Barrel, Pool Maint - March, Canvas covered life rings		1,883.15	35,751.64
03/27/2020	1837	Reed Electric, LLC	troubleshoot reapi power for xmas lights		192.13	35,559.51

Panther Trace II CDD
Cash Register - FY2020

Date	Num	Name	Memo	Receipts	Disbursements	Balance
03/30/2020		Panther Trace II Clubhouse	Rental	202.50		35,762.01
03/31/2020		Bank United	Interest	2.08		35,764.09
				100,708.58	100,426.10	35,764.09

EXHIBIT 3

XV. Batting Cages Use Policy

1. As for all of the District's Amenity Facilities, Patron use of the batting cages is at their own risk. The District shall not be responsible for any personal injury, accident, property damage, lost or stolen property, or equipment damage at or around the batting cages.
2. The District's batting cages are for the use of Residents, Renters, Authorized Non-Resident Users, their Families, and their Guests. Each Family may bring a maximum of three (3) guests to the batting cages.
3. To use the batting cages, Patrons that are not Adults must be accompanied by an Adult over the age of 18, who must remain present at all times. Adult Patrons will be responsible for the actions and behavior of non-Adult Patrons.
4. Patrons should use caution when moving in and around the batting cage area. Patrons must stay in the designated walkway between the batting cages and tennis courts when moving from one facility to another and only enter the tennis/pickleball courts between points or during a stoppage of play. Patrons must enter and exit the batting cages from the tennis courts and should make every reasonable effort not to disturb an ongoing tennis match or pickleball game.
6. Patron use of the batting cages is on a first come, first serve basis and is intended for informal use. If other Patrons are waiting to use the batting cages, Patrons shall be limited to a maximum of thirty (30) minutes at one time, then may wait in line for an additional thirty (30) minute time.
7. A helmet is required to be worn by Patrons when they are batting. Patrons pitching to a batter must stay behind the protective screen. All Patrons must wear closed-toe shoes while inside the batting cages. No cleats shall be worn by any Patron inside the batting cages.
8. Only two Patrons shall be permitted in each batting cage at a time (one pitcher and one batter). While inside the batting cage, these Patrons must ensure that the fence gate remains closed.
9. Patrons assuming the role of the pitcher throwing the ball to the batter shall use a protective screen at all times.
10. Only baseballs or softballs are to be hit inside the cages in the intended direction and in accordance with the intended traditional use of batting cages. No baseballs or softballs should be hit into the chain link fence in a pepper-style movement.
11. No private lessons for hire shall be permitted at the batting cages, with the exception of any District-sponsored or licensed activity. Casual or informal lessons between friends and family without payment for such instruction time are permitted.
12. No food, alcohol, nor any type of tobacco product shall be permitted inside the batting cages. No glass containers will be permitted at any time. Water may be brought into the batting cage in a resealable plastic or stainless steel container. All containers/equipment will be kept in the

Panther Trace II CDD
Amenity Facility Guidelines

center portion of the cages and not in the batting cages themselves. Patrons must clean up the batting cages upon exit, being sure to check for litter and trash prior to leaving the area.

13. Only wagons or carts with rubberized wheels may be used to transport baseball or softball equipment inside the batting cages.

14. Patrons desiring to listen to music, watch television, or play games on personal electronic devices at the batting cages must do so with volume at minimal levels that will not impair the safety of Patrons using the batting cages or disturb other Patrons also using the nearby facilities. The acceptable volume level of such devices is to be determined at the discretion of District Staff.

EXHIBIT 4



**OWNER / TENANT INFORMATION FOR EMAIL NOTIFICATIONS FROM THE
PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT AMENITY STAFF**

This form is to provide your contact information to the Panther Trace II Community Development District (the “District”) for the purpose of including residents (owners and tenants) in the distribution of information concerning projects, events, and emergencies that may occur which relate to the District’s property and amenities.

Under Florida Law, any communication with the District, including your email address, cell phone number, and all other information included in the communication becomes a public record. If you do not want your e-mail or cell phone number to become part of the public record, available under public record requests, then do not send e-mail to this entity and do not opt in to email notifications below. Instead, you may contact the District Manager by phone at (813) 418-7473 or the Amenity Manager at (813) 671-0831.

If you would like to receive email communications, please complete the following form for the District and return to District clubhouse staff at the District’s clubhouse, located at 11518 Newgate Crest Drive, Riverview, Florida 33569. In lieu of completing this form, you may opt-in to the email distribution list by sending an email to the Amenity Manager at pt2clubhousemgr@gmail.com. You may opt out of receiving email communications from at any time by sending an email to the above address and requesting to be removed from the mailing list.

Please circle one: OWNER / TENANT

PLEASE PRINT OR TYPE CLEARLY:

Name: _____

Property Address: _____

Mailing Address (if different): _____

City: _____ State: _____ Postal/Zip Code: _____

Cell Phone(s): _____ Landline Phone(s): _____

Check only one option below:

☐ I DO NOT wish to receive email notifications and hereby decline to opt in to the email notification process. DO NOT INCLUDE EMAIL ADDRESS BELOW.

☐ I wish to receive notifications at the below email address and understand that the information provided herein becomes a public record under Florida Law. I grant permission to the District to send email updates and information. I understand that the District will only use my email, telephone numbers, and any other personal information for District purposes as described above.

Primary Email Address(es): _____

Signature: _____ Date: _____

Note: Please contact the District if you would like to opt out of email notifications at a later date.



**BUSINESS OWNER INFORMATION FOR NOTIFICATIONS FROM THE
PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT**

This form is to provide your contact information to the Panther Trace II Community Development District (the “District”) for the purpose of including local business owners in the distribution of information concerning solicitations for proposals or bids for work on projects and/or maintenance services that may occur which relate to the District’s property and amenities.

Under Florida Law, any communication with the District, including your email address, cell phone number, and all other information becomes a public record. If you do not want your e-mail or cell phone number to become part of the public record, available under public record requests, then do not send e-mail to this entity and do not opt in to email notifications below. Instead, you may contact the Amenity Manager by phone at (813) 671-0831.

In lieu of completing this form, you may opt-in to email or telephone communications regarding requests for proposal submissions for future work by sending an email to the Amenity Manager at pt2clubhousemgr@gmail.com. You may opt out of receiving email or telephone communications from at any time by sending an email to the above address and requesting to be removed from the mailing list.

If you would like to complete this form in order to receive communications regarding future work that the District may require on an as-needed basis, such as maintenance, electrician, plumbing, pool-related, tree-trimming, or other such services, please complete the following form for the District and return to the Amenity Manager, Anna Ramirez c/o DPGF, 15310 Amberly Drive, Suite 175, Tampa, Florida 33647. To be considered, all businesses must be registered to do business in Florida with the Division of Corporations, and be able to provide a certificate of insurance which names the District as an additional insured and meets the District’s requirements for minimum coverage amounts.*

PLEASE PRINT OR TYPE CLEARLY:

Business Name and Contact Person: _____

Property Address (Street/City/State/Zip): _____

Type of Business/Services Provided: _____

Cell Phone(s): _____ Landline Phone(s): _____

Check only one option below:

☐ I wish to receive notifications at the below email address and understand that the information provided herein becomes a public record under Florida Law. I grant permission to the District to send email updates and information. I understand that the District will only use my email, telephone numbers, and any other personal information for District purposes as described above.

☐ I DO NOT wish to receive email notifications and hereby decline to opt in the email notification process. DO NOT INCLUDE EMAIL ADDRESS BELOW.

Primary Email Address(es): _____

Signature: _____ Date: _____

*Additional documentation such as requisite licensing may be required.

{00082030.DOCX/}

EXHIBIT 5

From: PANTHER TRACE <pt2clubhousemgr@gmail.com>
Sent: Thursday, March 05, 2020 9:51 AM
To: Jeffrey Spiess
Subject: Splash Pad Cannons and Water Ring Repaired
Attachments: Scan_0124.pdf

Jeff,

Here is a copy of the proposal for the splash pad cannons and water ring repair. They didn't know the extent of the work until both cannons were pulled out. The water ring concrete is also going to be repaired too.

I did have the did have the State of Florida Health Department here on Monday and these items needed to be repaired as per the inspection report. With spring break coming up I wanted everything in working order the the residents.

Please sign and return.

Thanks

Anna Ramirez
Facilities Director
Panther Trace CDD- Phase II
11518 Newgate Crest Dr
Riverview, FL 33579
813-671-0831
pt2clubhousemgr@gmail.com

In an effort to maintain compliance with the Florida Sunshine Amendment, please do not reply globally to this notification. Any questions should be directed to the sending party only or to the District Office at (813) 374-9105.

The information contained in this electronic message is confidential, proprietary and intended for the use of the owner of the e-mail address listed as the recipient of this message. If you are not the intended recipient, or the employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, dissemination, distribution, copy of this communication, or unauthorized use is strictly prohibited and subject to prosecution to the fullest extent of the law. If you are not the intended recipient, please delete this electronic message and do not act upon, forward, copy or otherwise disseminate it or its contents.

Attachments area

Florida Playstructures and Water Features Inc.

Consultants -- Sales -- Installation -- Service
Commercial/Residential -- Playstructures & Accessories
Designing Adventures *Splash Pads & Shades*
Certified General Contractor CGC1520229
Commercial Pool & Spa License CPC1457810
Electrical License EC13002736
NPCAI Certified Playground Installer #2015-1236
CSPI #31529-618
OSHA #36-601307899

1808 James Redman Parkway #178
Plant City, FL 33563

813-704-4395 Office
813-754-9703 Fax



www.floridaplaystructures.com

info@floridaplaystructures.com

March 5, 2020

Anna Ramirez
Panther Trace II
11518 Newgate Crest Dr.
Riverview, Fl. 33579

pt2clubhousemgr@gmail.com
813-671-0831

RE: Panther Trace II

SCOPE OF WORK

Remove and re-anchor 2 water cannons on splash pad to be completed on 3/05/2020

TOTAL ----- \$ 1,500.00

NOT INCLUDED IN THIS PROPOSAL:

Landscape, Sprinkler, Re-Sod Repair

PAYMENT TERMS:

50% Due with signed contract: 50% Due when completed.

We accept Visa, MasterCard, and Discover Cards.

This quotation is governed by the Terms & Conditions stated within and is good for 30 days **unless otherwise stated** and subject to our confirmation thereafter. To enter into agreement simply sign below and fax to 813-754-9703.

Customer Signature

Title

Date

By signing this agreement, you are agreeing to the Terms & Conditions and authorizing this document to act as our purchase order.

CONTRACT AGREEMENT:

1) Average delivery of equipment: TBD

2) Estimated target window for project: TBD

EXHIBIT 6



Corporate Office
PO Box 267

813-757-6500
813-757-6501

RECEIVED APR 06 2020

Invoice

Date	Invoice #
3/24/2020	151384


Bill To:
Panther Trace II c/o DPFG 250 International Parkway, Suite 280 Lake Mary, FL 32746

Property Information

Estimate #

Work Order #

PO / PA #

Description	Qty	Rate	Amount
PROS06 Hunte 6 inch spray head	3	11.55	34.65
spray nozzle	3	1.82	5.46
1/2 inch ell S x FIPT	3	0.84	2.52
1/2 inch x close poly nipple	3	0.66	1.98
Labor: 1 man @ \$ 50.00 per hour	1	50.00	50.00
Irrigation inspection repairs needed: Replace 4 broken or leaking spray heads.			
			

Controller # 1		Total	\$94.61
Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits
	Net 30	4/23/2020	Balance Due

RECEIVED APR 06 2020



Corporate Office
PO Box 267

813-757-6500
813-757-6501

Invoice

Date	Invoice #
3/24/2020	151385

Bill To:
Panther Trace II c/o DPFG 250 International Parkway, Suite 280 Lake Mary, FL 32746

Property Information

Estimate #

Work Order #

PO / PA #

Description	Qty	Rate	Amount
PROS06 Hunter 6 inch spray head	3	11.55	34.65
PGP-04 Hunter PGP rotor	1	24.21	24.21
1/2 inch ell S x FIPT	3	0.84	2.52
1/2 inch x close poly nipple	3	0.66	1.98
spray nozzles	3	1.82	5.46
Labor: 1 man @ \$ 50.00 per hour	2	50.00	100.00
Irrigation inspection repairs needed: Replace broken oor leaking spray heads and rotor. NOTE: Zone 9 is not working from controller. A seperate proposal will be submitted.			
<i>Approved</i> <i>controller # 3</i>			Total \$168.82
Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits
	Net 30	4/23/2020	Balance Due \$168.82



Corporate Office
PO Box 267

813-757-6500
813-757-6501

RECEIVED APR 06 2020

Invoice

Date	Invoice #
3/24/2020	151387

Bill To:
Panther Trace II c/o DPFG 250 International Parkway, Suite 280 Lake Mary, FL 32746

Property Information

Estimate #

Work Order #

PO / PA #

Description	Qty	Rate	Amount
PROS06 Hunter 6 inch spray head	1	11.55	11.55
1/2 inch ell S x FIPT	1	0.84	0.84
1/2 inch x close poly nipple	1	0.66	0.66
spray nozzle	1	1.82	1.82
Labor: 1 man @ \$ 50.00 per hour	0.25	50.00	12.50
Irrigation inspection repair needed: Replace broken or leaking spray head.			
NOTE: Zones 12 and 14 are not working from controller. a seperate proposal will be submitted.			

Clubhouse controller.	Total	\$27.37
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Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits	\$0.00
	Net 30	4/23/2020	Balance Due	

EXHIBIT 7

RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT CALLING FOR A GENERAL ELECTION TO BE HELD BY THE HILLSBOROUGH COUNTY SUPERVISOR OF ELECTIONS IN CONJUNCTION WITH THE GENERAL ELECTION TO BE HELD IN NOVEMBER, 2020.

WHEREAS, the Panther Trace II Community Development District ("**District**") is a local unit of special-purpose government established by Hillsborough County, Florida (the "**County**");

WHEREAS, pursuant to Section 190.006(1), Florida Statutes the District Board of Supervisors consists of five members; and

WHEREAS, Section 190.006(3), Florida Statutes provides for the election of members to specific terms and seat numbers for the District Board of Supervisors and currently calls for the election of **two (2)** members of the Board of Supervisors of the District for seat numbers and length of terms thereof:

Seat No. 4, Currently held by Pamela Wood
Seat No. 5, Currently held by Scott Ward

Length of term: Four-years
Length of term: Four-years

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. General Election. There is hereby called an election in the County to be held concurrent with the General Election on the first Tuesday of November, which is November 3, 2020, for the purpose of having all of the qualified electors residing within the boundaries of the District to determine **two (2) qualified electors** to serve on the Board of Supervisors of the District.

Section 2. Qualifying Period. The period of qualifying as a candidate for a supervisor to the district shall be from noon June 8, 2020 through noon June 12, 2020, pursuant to Section 99.061, Florida Statutes. This Resolution shall serve as the District's notice of the qualifying period, pursuant to Section 190.006(3), Florida Statutes. Interested candidates should contact the Supervisor of Election for the County for further information.

Section 3. Conduction and Procedure of Election.

- a. The election shall be conducted according to the requirements of general law and law governing special district elections.
- b. The election shall be held at the precinct polling places designated by the Supervisor of Elections in the County.
- c. The polls shall be opened and closed as provided by law, including, but not limited to Section 100.011, Florida Statutes.
- d. The ballot shall contain the names of the candidates to be voted upon, pursuant to Section 101.151, Florida Statutes.
- e. The Department of State shall make out a notice stating what offices are to be filled at the general election, pursuant to Section 100.021 Florida Statutes.

Section 4. Election Costs. The District shall be responsible for paying the District's proportionate share of the regular election costs, if any, pursuant to Section 100.011, Florida Statutes.

Section 5. Effective Date and Transmittal. This Resolution shall become effective upon its passage and the District's Secretary is authorized to transmit a copy of this Resolution to the Supervisor of Elections of the County.

This Resolution is duly passed and adopted this 27th day of April, 2020.

ATTEST:

**PANTHER TRACE II COMMUNITY
DEVELOPMENT DISTRICT**

Signature

Signature

Printed Name

Printed Name

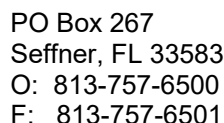
Title:

- ☐ Secretary
- ☐ Assistant Secretary

Title:

- ☐ Chairperson
- ☐ Vice Chairperson

EXHIBIT 8



Submitted To:
Panther Trace II c/o DPFG 250 International Parkway, Suite 280 Lake Mary, FL 32746

Date	1/16/2020
Estimate #	64069
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
	Repair of construction damaged turf around batting cage.			
	All work includes, clean-up, removal, and disposal of debris generated during the course of work.			
	Note: Irrigation modifications necessary will be invoiced separately as 'time and materials'			
Sod	Sod - St. Augustine SF	2,400	0.95	2,280.00

TOTAL	\$2,280.00
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LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

DATE _____

EXHIBIT 9

Florida Playstructures and Water Features Inc.

Consultants -- Sales -- Installation -- Service
Commercial/Residential -- Playstructures & Accessories
Designing Adventures *Splash Pads & Shades*
Certified General Contractor CGC1520229
Commercial Pool & Spa License CPC1457810
Electrical License EC13002736
NPCAI Certified Playground Installer #2015-1236
CSPI #31529-618
OSHA #36-601307899

1808 James Redman Parkway #178
Plant City, FL 33563

813-704-4395 Office
813-754-9703 Fax



www.floridaplaystructures.com

info@floridaplaystructures.com

March 4, 2020

Anna Ramirez
Panther Trace II
11518 Newgate Crest Dr.
Riverview, Fl. 33579

pt2clubhousemgr@gmail.com
813-671-0831

RE: Panther Trace II

SCOPE OF WORK

Removal and Disposal Cargo Net Climber and Footers on 2-5 Structure
Furnish and Install One Cargo Net Climber and Attachment Hardware with Footers

TOTAL ----- \$ 4,555.00

NOT INCLUDED IN THIS PROPOSAL:

Landscape, Sprinkler, Re-Sod Repair, Surfacing Replenishment

PAYMENT TERMS:

50% Due with signed contract: 50% Due when completed.

We accept Visa, MasterCard, and Discover Cards.

This quotation is governed by the Terms & Conditions stated within and is good for 30 days **unless otherwise stated** and subject to our confirmation thereafter. To enter into agreement simply sign below and fax to 813-754-9703.

Customer Signature

Title

Date

By signing this agreement, you are agreeing to the Terms & Conditions and authorizing this document to act as our purchase order.

CONTRACT AGREEMENT:

1) Average delivery of equipment: TBD

2) Estimated target window for project: TBD



EXHIBIT 10

Panther Trace II CDD Conservation Cutback Services Proposals

Vendor	Area	Cutback Process	Herbicide Applied	Proposed Price	Price Differential
LMP	11735-11812 Newberry Grove Loop	Cutback and remove	YES	\$6,050.00	
Steadfast Environmental	11735-11812 Newberry Grove Loop	Cutback and mulch in-place	YES	\$4,884.00	
					\$1,166

Vendor	Area	Cutback Process	Herbicide Applied	Proposed Price	Price Differential
LMP	12306-12406 Gilmerton Mist Ln.	Cutback and remove	YES	\$3,918.75	
Steadfast Environmental	12306-12406 Gilmerton Mist Ln.	Cutback and mulch in-place	YES	\$2,779.00	
					\$1,139.75

Total Savings to District:

\$2,305.75



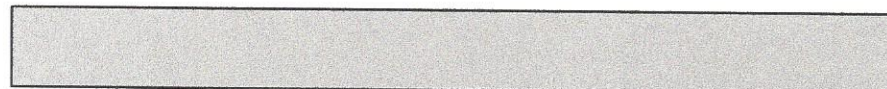
PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	4/8/2020
Estimate #	65377
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	



ITEM	DESCRIPTION	QTY	COST	TOTAL
	The following estimate includes conservation cutback removing 15ft from homeowner property line. The targeted area is between 11735 -11812 Newberry Grove Loop. A garlon application will be applied to control the new growth. All work includes, clean-up, removal, and disposal of debris generated during the course of work.			
Cleanup	Vegetative removal/ clean-up	1	5,500.00	5,500.00
Fert/Pest	Herbicide/ Non-Selective	1	550.00	550.00

TERMS AND CONDITIONS:**TOTAL****\$6,050.00**

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

DATE



Steadfast Environmental, LLC

FKA Flatwoods Environmental

30435 Commerce Drive Ste 102 | San Antonio, FL 33576

813.836.7940 | office@steadfastenv.com

www.SteadfastEnv.com

Proposal

Date 4/2/2020

Proposal #

83

Customer Information		Project Information Panther Trace II CDD Cutbacks	
Panther Trace II CDD Ray Lotito, District Manager 15310 Amberly Dr. Suite 175 Tampa, FL 33647	Contact	Panther Trace II CDD Newberry Grove Cutback	
	Phone		
	E-mail ray.lotito@dpfg.com	Proposal Prepared By:	Joe Hamilton
	Account #	Type Of Work	Conservation

Steadfast Environmental, LLC. formally known as Flatwoods Environmental proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Cost
Conservation cutback services for the following areas: 11735 - 11812 Newberry Grove Loop (Map attached for reference) Methodology: Cutback vegetation 15 feet (on average) from the back of homeowner lots. Vegetation to be mulched in place via forestry mulcher attachment and skid steer. Hand removal may be required for homes that have fences adjacent to the conservation area* Post removal each area to be treated with Garlon 3A for extended control of re-growth. If approved we ask that access points be agreed upon between the community and Steadfast Environmental LLC before mobilizing machinery, thanks!	4,884.00
Total	
I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above.	
I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.	
Accepted this _____ day of _____, 20____.	
Signature: _____ Printed Name and Title: _____	
Representing (Name of Firm): _____	
\$4,884.00	



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFPG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	4/8/2020
Estimate #	65376
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
	The following estimate includes conservation cutback removing 15ft from homeowner property line. The targeted area is between 12306 - 12408 Gilmerton Mist Ln. A garlon application will be applied to control the new growth. All work includes, clean-up, removal, and disposal of debris generated during the course of work.			
Cleanup	Vegetative removal/ clean-up	1	3,575.00	3,575.00
Fert/Pest	Herbicide/ Non-Selective	1	343.75	343.75

TERMS AND CONDITIONS:**TOTAL****\$3,918.75**

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

DATE



Steadfast Environmental, LLC

FKA Flatwoods Environmental

30435 Commerce Drive Ste 102 | San Antonio, FL 33576

813.836.7940 | office@steadfastenv.com

www.SteadfastEnv.com

Proposal

Date 4/2/2020

Proposal #

84

Customer Information		Project Information Panther Trace II CDD Cutbacks	
Panther Trace II CDD Ray Lotito, District Manager 15310 Amberly Dr. Suite 175 Tampa, FL 33647	Contact	Panther Trace II CDD Gilmerton Mist Ln Cutback	
	Phone		
	E-mail ray.lotito@dpfg.com	Proposal Prepared By:	Joe Hamilton
	Account #	Type Of Work	Conservation

Steadfast Environmental, LLC. formally known as Flatwoods Environmental proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

Description	Cost
Conservation cutback services for the following areas: Conservation area east of Gilmerton Mist Ln. behind homes (Map attached for reference) Methodology: Cutback vegetation 15 feet (on average) from the back of homeowner lots. Vegetation to be mulched in place via forestry mulcher attachment and skid steer. Hand removal may be required for homes that have fences adjacent to the conservation area* Post removal each area to be treated with Garlon 3A for extended control of re-growth. If approved we ask that access points be agreed upon between the community and Steadfast Environmental LLC before mobilizing machinery, thanks!	2,779.00

I HEREBY CERTIFY that I am the Client/Owner of record of the property which is the subject of this proposal and hereby authorize the performance of the services as described herein and agree to pay the charges resulting thereby as identified above.

Total

\$2,779.00

I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

Accepted this _____ day of _____, 20____.

Signature: _____ Printed Name and Title: _____

Representing (Name of Firm): _____

EXHIBIT 11A



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	4/8/2020
Estimate #	65377
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	

ITEM	DESCRIPTION	QTY	COST	TOTAL
Cleanup Fert/Pest	The following estimate includes conservation cutback removing 15ft from homeowner property line. The targeted area is between 11735 -11812 Newberry Grove Loop. A garlon application will be applied to control the new growth. All work includes, clean-up, removal, and disposal of debris generated during the course of work.			
	Vegetative removal/ clean-up	1	5,500.00	5,500.00
	Herbicide/ Non-Selective	1	550.00	550.00

TERMS AND CONDITIONS:

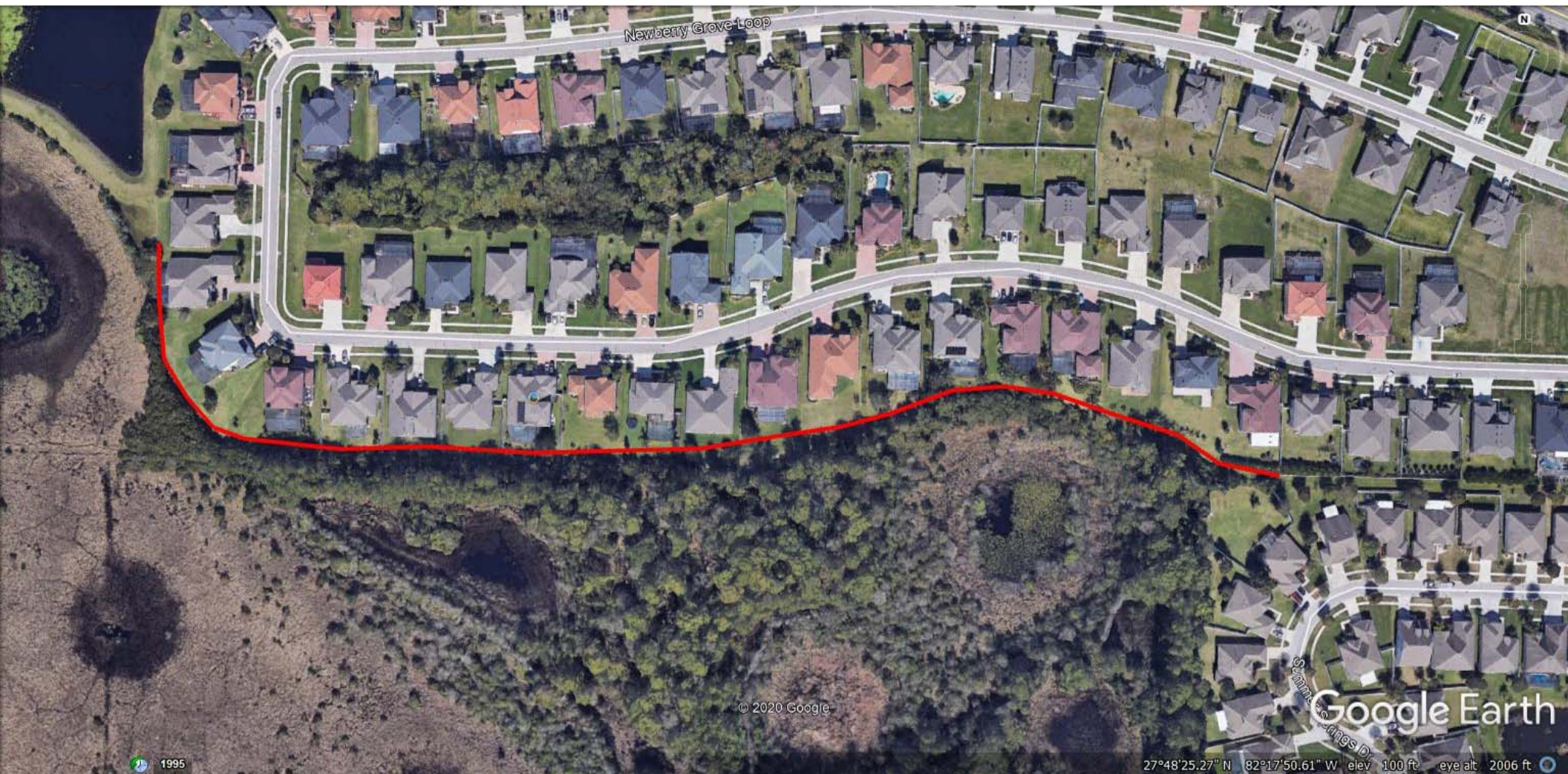
TOTAL	\$6,050.00
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OWNER / AGENT

DATE



Newberry Grove Loop

St. James Pk

© 2020 Google

Google Earth

1995

27°48'25.27" N 82°17'50.61" W elev 100 ft eye alt 2006 ft

EXHIBIT 11B



Steadfast Environmental, LLC
FKA Flatwoods Environmental
30435 Commerce Drive Ste 102 | San Antonio, FL 33576
813.836.7940 | office@steadfastenv.com
www.SteadfastEnv.com

Proposal

Date 4/2/2020 **Proposal #** 83

Customer Information		Project Information Panther Trace II CDD Cutbacks	
Panther Trace II CDD Ray Lotito, District Manager 15310 Amberly Dr. Suite 175 Tampa, FL 33647	Contact	Panther Trace II CDD Newberry Grove Cutback	
	Phone		
	E-mail ray.lotito@dpfg.com	Proposal Prepared By:	Joe Hamilton
	Account #	Type Of Work	Conservation

Steadfast Environmental, LLC. formally known as Flatwoods Environmental proposes to furnish all labor, materials, equipment and supervision necessary to construct, as an independent contractor, the following described work:

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Total \$4,884.00

I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

Accepted this _____ day of _____, 20____.

Signature: _____ Printed Name and Title: _____

Representing (Name of Firm): _____

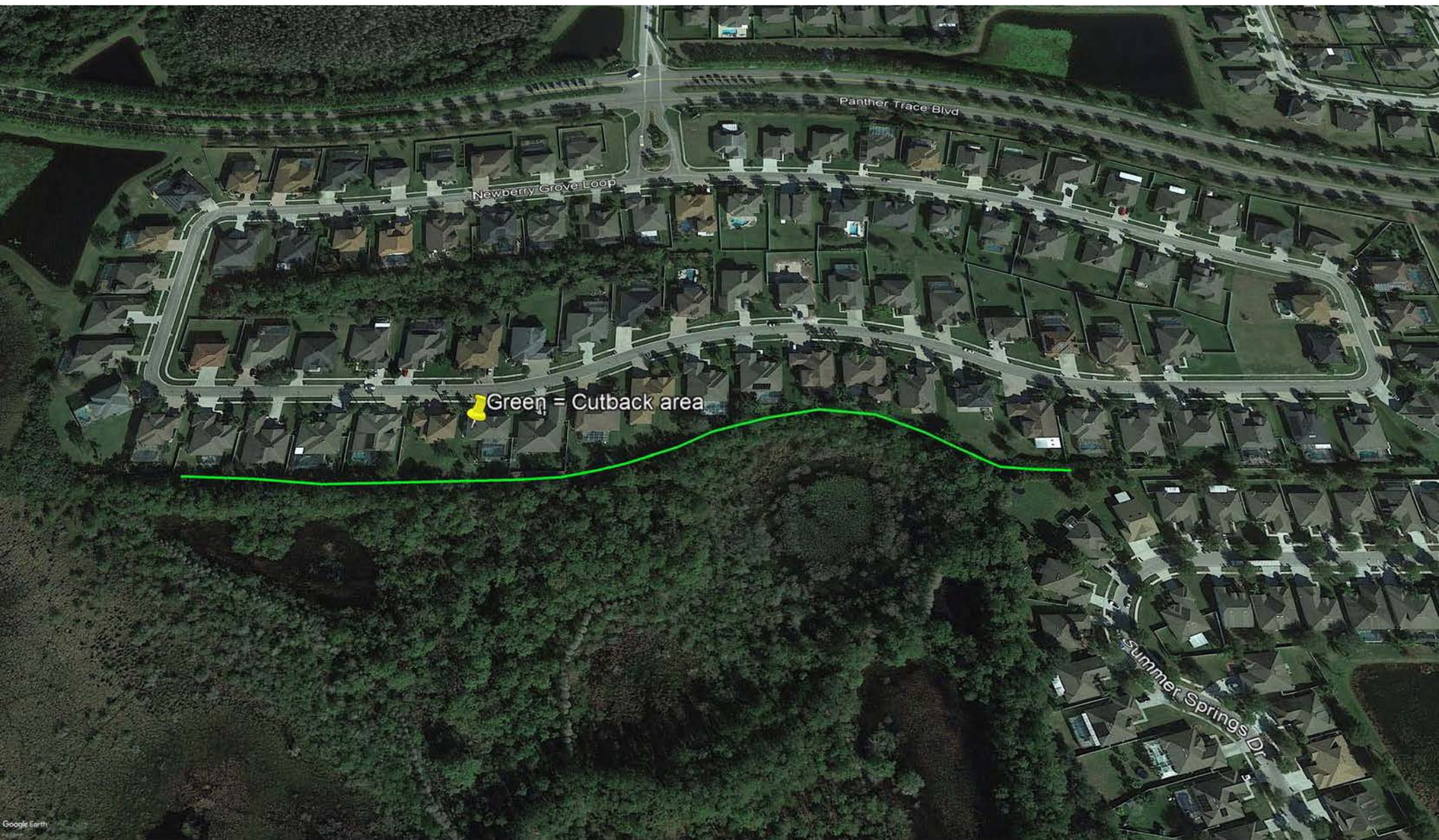


EXHIBIT 12A



PO Box 267
Seffner, FL 33583
O: 813-757-6500
F: 813-757-6501

Estimate

Submitted To:

Panther Trace II
c/o DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746

Date	4/8/2020
Estimate #	65376
LMP REPRESENTATIVE	
PG	
PO #	
Work Order #	



ITEM	DESCRIPTION	QTY	COST	TOTAL
Cleanup Fert/Pest	The following estimate includes conservation cutback removing 15ft from homeowner property line. The targeted area is between 12306 - 12408 Gilmerton Mist Ln. A garlon application will be applied to control the new growth. All work includes, clean-up, removal, and disposal of debris generated during the course of work.			
	Vegetative removal/ clean-up	1	3,575.00	3,575.00
	Herbicide/ Non-Selective	1	343.75	343.75

TERMS AND CONDITIONS:

TOTAL	\$3,918.75
--------------	-------------------

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OWNER / AGENT

DATE

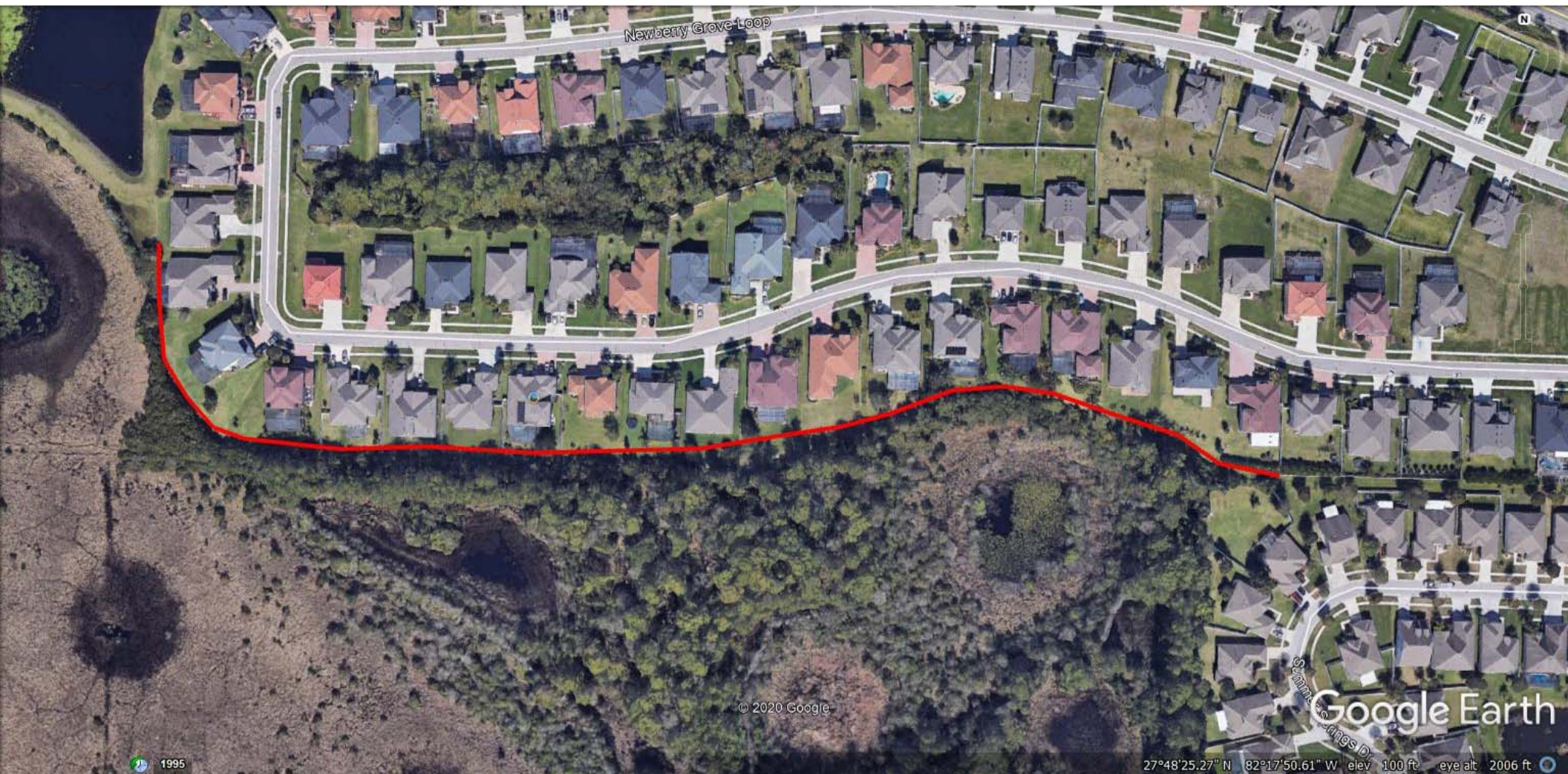


EXHIBIT 12B



Steadfast Environmental, LLC

FKA Flatwoods Environmental

30435 Commerce Drive Ste 102 | San Antonio, FL 33576

813.836.7940 | office@steadfastenv.com

www.SteadfastEnv.com

Proposal

Date 4/2/2020

Proposal #

84

Customer Information		Project Information Panther Trace II CDD Cutbacks	
Panther Trace II CDD Ray Lotito, District Manager 15310 Amberly Dr. Suite 175 Tampa, FL 33647	Contact	Panther Trace II CDD Gilmerton Mist Ln Cutback	
	Phone		
	E-mail ray.lotito@dpfg.com	Proposal Prepared By:	Joe Hamilton
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Total

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I warrant and represent that I am authorized to enter into this Agreement as Client/Owner.

Accepted this _____ day of _____, 20____.

Signature: _____ Printed Name and Title: _____

Representing (Name of Firm): _____

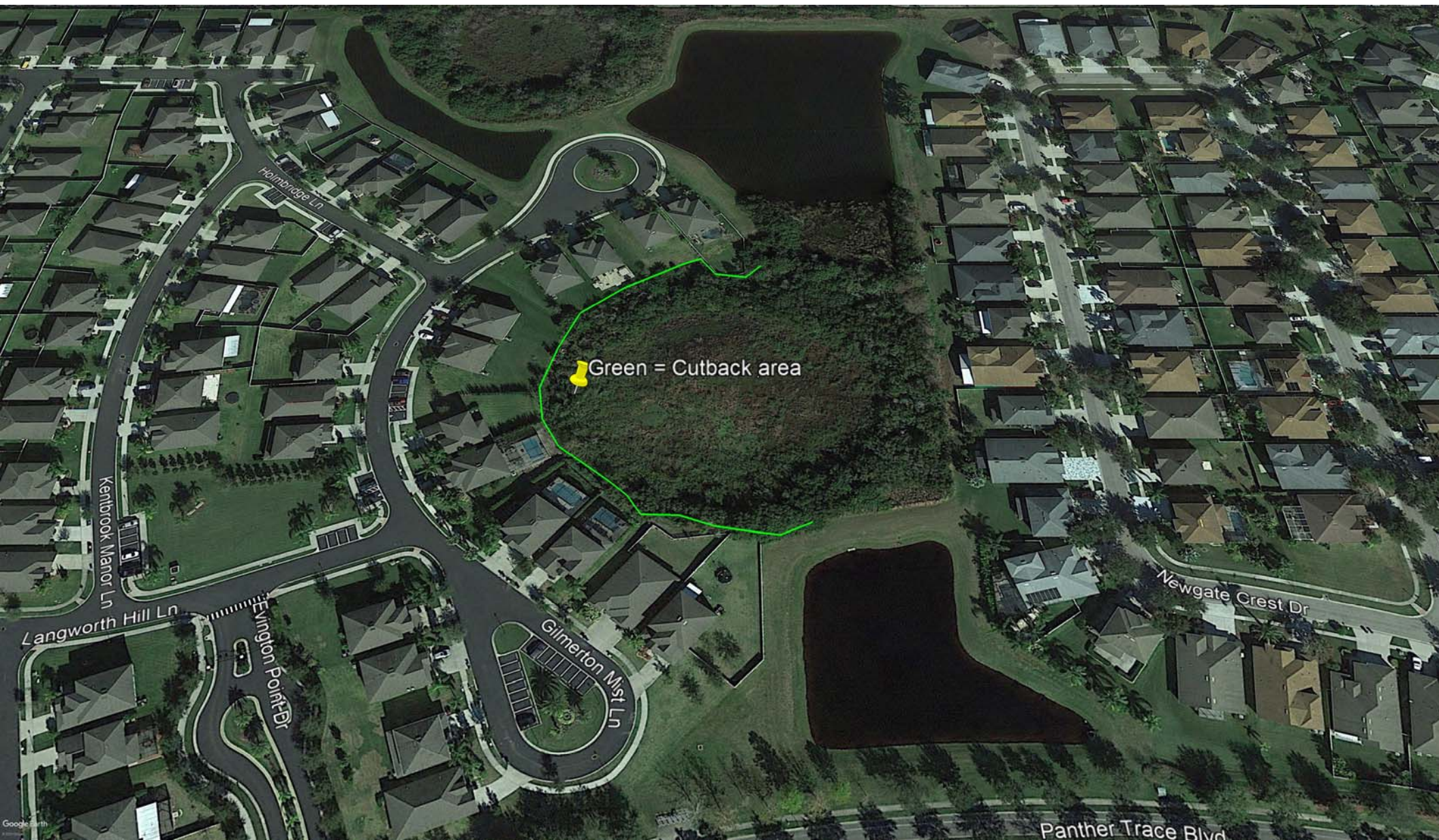


EXHIBIT 13



Panther Trace II Community Development District (CDD)
Monday, March 23, 2020

Clubhouse Operations:

1. Normal Operations

Community Events:

- **Community Yard Sale Saturday, March 21, 2020**
- **Girls with Confidence Camps June and July 2020**

Monthly Proposals:

- **Florida Playstructures and Water Features Inc. Proposal.**
(2-5 Playground Net climber Replaced)

Panther Trace CDD Phase-II Monthly Inspection Report

Remson Aquatics Water Way Inspection Report LMP Reports:

- Detailed Weekly Landscape Report
- Landscape Proposals
- Monthly Irrigation Report

Deposit:

- **Clubhouse Rental**

Total Deposits	\$527.50
-----------------------	-----------------

Maintenance / Grounds:

- General Clubhouse duties
- Reported Landscape Issues to LMP
- Reported Pond Issues to Remson Aquatics
- Reported non-working lights to TECO
- Tennis Court Gate Repair
- Pool Chaise Lounges Repaired
- New Pool Covers Installed
- Pool Life Rings Replaced
- Clubhouse Lights Replaced
- Clubhouse AC Filters Replace
- Clubhouse Bathroom Sink Repaired
- Clubhouse Outside Restroom Toilet Repaired
- Splash Pad Cannons and Water Ring Repaired
- Tennis Court Gate Release Button Repaired
- Clubhouse Clogged Drain Cleared

Programs Update:

- Yoga: Every Monday Night
- Girl Scouts: Every other Tuesday and Wednesday at 6:30pm

Repairs or Replacements Pending:

3-5 Playground CLOSED for Repairs

Playground Improvements



Panther Trace II Community Development District (CDD)
Monday, April 27, 2020

Clubhouse Operations:

- Clubhouse Office Closed
- All Amenities are Closed
- All Events for April have been Canceled and Refunded

Community Events:

- All events have been canceled until further notice

Monthly Proposals:

LMP: Conservation Cutback proposals

- Worthington @ 12306 -12408 Gilmerton Mist Ln
- Newberry @ 11735-Newberry Grove Loop

Steadfast Environmental Conservation Cutback

- Worthington @ 12306 - 12408 Gilmerton Mist Ln
- Newberry @ 11735-11812 Newberry Grove Loop

Remson Aquatics Water Way Inspection Report LMP Reports:

- Detailed Weekly Landscape Report
- Landscape Proposals
- Monthly Irrigation Report

Deposits:

- Total Deposits: none

Maintenance/Grounds:

- Reported Landscape Issues to LMP
- Reported Pond Issues to Remson Aquatics
- Reported non-working lights to TECO
- Clubhouse Outside Restroom Toilet Repaired

Programs Update:

- Yoga: Every Monday Night (Canceled)
- Girl Scouts: Every other Tuesday and Wednesday at 6:30pm (Canceled)

Repairs or Replacements Pending:

- 2-5-year-old Playground CLOSED for Repairs

EXHIBIT 14

From: [PANTHER TRACE](#)
To: [Raymond Lotito](#)
Subject: Copy of Jerry Richardson from State Wildlife Trappers
Date: Friday, April 17, 2020 11:38:31 AM

Raymond,

Below are both emails from Jerry. The first is respond is when I asked about this month activity and the second is about a reduced rate going forward.

Sorry I missed your call yesterday I sent you a text yesterday evening explaining that we put out some different bait in an area on the east side of the community as we had caught three hogs for the month. I would say after this month we would monitor it for a reduced price and then after that it would be as needed.

State Wildlife Trapper NWT-14255

Jerry Richardson owner
813-390-9578

A reduced rate of \$1400 a month 2 monitor and remove any additional hogs that come in the near future

State Wildlife Trapper NWT-14255

Jerry Richardson owner
813-390-9578

Thanks